



Learning at Wollaston School: Guidance for Taking Protective Measures Whilst Attending School.

Attendance at school will be organised in a very different way to our normal way of working at Wollaston School. The arrangements have been made to keep all of us as safe as possible and to reduce the risk of transmission of coronavirus.

It is absolutely essential that every individual follows all of this guidance at all times. Both individually and collectively, we all have a role to play in keeping ourselves and each other safe.

Any student who does not follow this guidance and increases the health risks to others, will be subject to immediate sanction and may not be allowed to return to school.

- Do not come into school if you have any of the symptoms of coronavirus, including a fever, a continuous cough or a loss of taste or smell. Please arrange to be tested at the earliest available opportunity and email office@wollaston-school.net to advise of both your initial symptoms and the test result.
- Please only arrive at school at your designated start time and leave at your designated finish time.
- For students in Years 10 and 12, you will be advised of the days that you need to attend school and your start and finish time by your head of year.
- For students in Years 10 and 12, please do not use school transport as this will be prioritised for students who need additional support and the children of critical workers.
- For LAW school, the usual timings of the start and end of the school day apply.
- On arrival at school, please enter the school site immediately using the following entrances.

Year 10	Science Gates: You will line up and register in the science playground.
Year 12	VI Form gate: You will line up and register in the Quad.
LAW (Learning at Wollaston) School - Children of critical workers and those needing additional support.	Main Reception. Please sign in and go directly to your designated area.

- Please wash your hands regularly or use hand sanitiser where this is more appropriate.
- You must follow all staff instructions immediately and without question.
- You must follow all signage and markings which are designed to ensure appropriate social distance. There are one way systems on all staircases.

- You will have a designated classroom for the day. You must not leave this room, apart from at break times or to visit the toilet and only with a member of staff's permission.
- Please maintain a distance of 2 metres from all other staff and students when possible.
- Rooms are set out to allow for social distancing. You will be allocated a seat for the entire day.
- Please do not change seats or alter the seating arrangements in your classroom or any area of the school.
- Please bring equipment and stationery to school with you. To reduce contact, any resources and books issued will need to be taken home at the end of each day and then brought back in for the next session.
- Each room will have access to hand sanitiser, tissues, and a radio in case support from other staff is required.
- There is a "bubble" system in operation throughout the school. This will usually consist of an absolute maximum of 15 students and 6 members of staff. You must not have contact with anyone outside of your bubble.
- There will be allocated toilet facilities. Please use these toilets only, and only one person will be allowed to visit at a time.
- Please use the hand sanitiser in the room when you return from the toilet.
- **Toilet facilities will not be available during break times.**
- Teaching and break time supervision will be divided into 3 sessions:
- Timings of each session will vary for each bubble, to ensure that there is no contact between bubbles.
- During each session – there will be a designated break time with a specific outdoor area to use. This will not clash with the areas / times used by other bubbles. The teacher leading the session will supervise the break time. The timings & areas will be displayed in the room.
- You must not leave your allocated break time area under any circumstances.
- In case of wet weather, break will be in your designated classroom and you must remain in your designated seat.
- Each bubble will have one trip to the canteen. This will not clash with timings for other bubbles using the canteen. The time will be indicated in the room and the visit will be supervised by the teacher delivering that session.
- Payment is by card only. Those entitled to Free School Meals will have the daily allowance added to their account.
- It is recommended that you bring in any snacks / food or refreshments that you may want or need. Canteen times are staggered and the final group will not visit until around 1.30pm.
- Water fountains are turned off and you must bring in any drinks or water that you will require.
- Please remain 2 metres apart from others during break times, even outdoors and when walking between areas of the school.
- If you feel unwell at any time, please alert your teacher immediately.
- Each group will have a staggered finish time. You will be escorted to the front entrance where you should begin to walk home or get into your car immediately. If you are waiting for a lift please stand apart from other students.
- Please maintain a distance of 2 metres when walking home, waiting for a lift or on school transport.

- For Year 10 and LAW school attendees, you should wear full school uniform.
- When returning home, you are advised to change immediately and wash your uniform.
- For students in Year 12 you should follow the VI form dress code. When returning home, you are advised to change immediately and wash your clothes.
- We will ensure that classrooms are well ventilated. Please ensure that your clothing is warm enough.

The guidelines above should be strictly adhered to and I recognise that they represent a very different way of working at our school, especially as we so value our close and collaborative working relationships.

However, if we all read, understand, learn and follow these guidelines fully, we will all be able to attend school in a manner which is both relaxed and carefully organised. By being clear on what needs to happen, our hope is that we can encourage our small groups or bubbles to operate in a way which is emotionally close, supportive and friendly, whilst maintaining strict physical distance.

Your support and co-operation is greatly valued.